

trouble spots list + action plan

Take a tour of your home, and try to view it as if you are coming in for the first time. Go slowly, look high and low. Sit down in public areas. What rooms or areas are clutter hotspots? What could use some cleaning, organizing or rearranging? Make notes of the things in your home you most want to attend to before the holidays, along with what actions you plan to take, and what level priority (low, medium, high) this is for you.

Trouble Spot Action Plan

Trouble Spot	Action Needed	Priority Level

Common Clutter Causes

If clutter is causing you trouble, consider these common causes. Some clutter can be curbed fairly easily!

- Clutter items don't have a home.
- Clutter items have a home that is far away from where the item is used.
- The clutter's home is full of other things.
- There are no systems in place for the clutter items or the systems are too complicated or cumbersome to use.